



**Township of South Frontenac  
Council Meeting Minutes**



**Meeting #2026-01**

**Time:** 7:00 PM

**Location:** Council Chambers/Virtual Via Zoom

**Present:** Ray Leonard, Doug Morey, Steve Pegrum, Norm Roberts, Randy Ruttan, Ron Sleeth, Scott Trueman (virtual via Zoom), Adam Turcotte, Mayor Ron Vandewal

**Staff:** Louise Fragnito - Chief Administrative Officer, James Thompson - Clerk, Heather Woodland - Deputy Clerk, Brad Wright - Director of Development Services, Christine Woods - Manager, Planning Services, Jan Minaker - Manager of Human Resources

1 Meeting to Order

a) Resolution

Resolution No. [2026-01]-01

Moved by Councillor Sleeth

Seconded by Councillor Roberts

That the Council meeting of January 13, 2026 be called to order at 7:00 p.m.

Carried

2 Roll Call

a) The Deputy Clerk conducted roll call.

3 Approval of Agenda (and Addendum)

a) Resolution

Resolution No. [2026-01]-02

Moved by Councillor Leonard

Seconded by Deputy Mayor Pegrum

That the agenda be amended to include the addendum.

Carried

Resolution No. [2026-01]-03

Moved by Councillor Leonard

Seconded by Councillor Roberts

That the agenda be approved, as amended.

Carried

4 Disclosure of Pecuniary Interest

a) There were none.

5 Committee of the Whole "Closed Session"

a) Not applicable.

6 Recess (If Required)

7 Ceremonial Presentations

- a) There were none.

8 Public Meeting

- a) Resolution

Resolution No. [2026-01]-04  
Moved by Councillor Morey  
Seconded by Councillor Turcotte  
That the public meeting be called to order.

Carried

- b) The Deputy Clerk read the Notice of Collection.

- c) Zoning By-law Amendment Application PL-ZBA-2024-0126, Estate of Everett Orser, Part of Lot 3, Concession 9, Loughborough District

Christine Woods read the Public Meeting Statement and provided an overview of the application. Mayor Vandewal afforded members of Council the opportunity to ask questions. No questions were received.

Mayor Vandewal afforded the applicant the opportunity to provide comment. The agent for the applicant was present to provide some additional information about the property and requested that Council support the by-law amendment.

Mayor Vandewal afforded members of the public the opportunity to speak to the application. There were no comments from members of the public.

- d) Public Meeting for Zoning By-law Amendment Application PL-ZBA-2024-0133, Tucker (Fotenn), 688 Dewitt Lane, Bedford District

Brittany Mulhern and Tara McInnes, Fotenn Consultants Inc. were present as agents as provided an overview of the application.

Christine Woods provided additional information about the property.

Mayor Vandewal afforded members of Council the opportunity to ask questions.

In response to a question from Councillor Pegrum, Tara McInnes provided information about the number of parking spaces required for each dwelling.

Councillor Sleeth inquired about the need to remove trees from the site. Christine Woods provided information regarding the Environmental Impact Study and noted that the recommendation is to remove as little trees as possible.

Councillor Roberts asked about the potential for further development on the island, and how it might impact the number of parking spaces available. Tara noted that there were no additional development applications proposed for the site. Christine Woods added that the parcel which would benefit from the by-law amendment is the smaller portion of the island.

Mayor Vandewal afforded members of the public the opportunity to speak on the application. No additional comments or questions were received.

- e) Resolution

Resolution No. [2026-01]-05

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Moved by Councillor Ruttan  
Seconded by Councillor Sleeth  
That the public meeting be closed.

Carried

9 Delegations

10 Briefings

11 Reports from Administration

a) Zoning By-law Amendment Application PL-ZBA-2024-0126, Estate of Everett Orser, Part of Lot 3, Concession 9, Loughborough District

Resolution No. [2026-01]-06

Moved by Councillor Leonard  
Seconded by Councillor Morey

That Zoning By-law Amendment Application PL-ZBA-2024-0126 regarding a property in Part of Lot 3, Concession 9, Loughborough District, be approved;

That By-law 2026-01 attached to Report Number 2026-001 as Exhibit A, being a By-law to amend the zoning on a portion of lands known as Part of Lot 3, Concession 9, Loughborough District, Township of South Frontenac, be given first and second reading, and

That By-law 2026-01 be presented to Council for third reading.

Carried

b) Council Compensation Recommendations

Resolution No. [2026-01]-07

Moved by Councillor Turcotte  
Seconded by Councillor Roberts

That Council approve the proposed Council remuneration as outlined in Tables 1 and 2 of Report Number 2026-005; and

That Council approve the implementation of the amended remuneration effective the commencement of the 2026-2030 Council term.

Deferred (See Motion to Defer which was Carried)

Resolution No. [2026-01]-08

Moved by Councillor Sleeth  
Seconded by Councillor Leonard

That the report regarding the Council Compensation Recommendations be deferred to a subsequent meeting of Council, and that staff be directed to revise the recommendation to decrease the base increase, remove the absorption of meeting per diems into the base salary, and return with additional considerations regarding a phased in approach to increasing the base salary.

Carried

12 Reports from Advisory Committees

13 Information Reports

14 Committee of the Whole

15 Communications

a) Received from City of Kingston, dated December 17, 2025, regarding Kingston City Council Resolution Number 2026-32; Support for Prioritization and Funding of Kingston Health Sciences Centre Redevelopment Project

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- b) Received from City of Kingston, dated December 17, 2025, regarding Kingston City Council Resolution Number 2026-33; Support for Cataraqui Conservation Authority.

16 Tabling of Documents

- a) There were none.

17 New Business

- a) Appointment of Members of Council to Committee of Adjustment

Resolution No. [2026-01]-09

Moved by Deputy Mayor Pegrum

Seconded by Councillor Ruttan

That the following members of Council be appointed to the Committee of Adjustment for a term concluding November 13, 2026:

1. Bedford District Deputy Mayor Pegrum;
2. Portland District Councillor Leonard;
3. Loughborough District Councillor Trueman; and
4. Storrington District Councillor Roberts.

Carried

18 Notice of Motion

- a) Moved by Councillor Leonard

That the Council of the Township of South Frontenac extend their support to City of Kingston Council Resolution Number 2026-32; Support for Prioritization and Funding of Kingston Health Sciences Centre Redevelopment Project which reads as follows:

"Whereas the Kingston Health Sciences Centre (KHSC) is the largest acute care and cancer centre in Southeastern Ontario, serving more than 500,000 residents across a broad regional catchment area including Lennox & Addington, Frontenac, Hastings, Prince Edward County, Leeds & Grenville, and more; and

Whereas KHSC's primary hospital site Kingston General Hospital (KGH) is operating in an aged, constrained facility, with critical infrastructure that no longer meets modern health-care standards for patient safety, accessibility, and clinical innovation; and

Whereas the proposed KHSC redevelopment project, including a major rebuild of KGH and the Cancer Centre of Eastern Ontario, will strengthen regional access to emergency services, surgical care, maternal and pediatric care, cancer care, and specialized programs that local hospitals rely on; and

Whereas ensuring the Province of Ontario prioritizes and funds the KHSC rebuild will provide significant benefits to all municipalities in the region, reducing service backlogs, improving patient care, and supporting equitable health-care outcomes; and

Whereas the City of Kingston is continually advocating with the province for the KHSC rebuild and within our capacity helping them on land potential in the city's west end; and

Whereas a unified regional voice is essential to demonstrate to the provincial government the urgency and broad community support for investment in modern, resilient, and future-ready hospital infrastructure in Southeastern Ontario; and

Whereas the province is currently consulting Ontarians about their 2026 budget priorities and this is a time for Kingston and neighbouring communities to express their continued support for this project to have it included in their budget;

Therefore Be It Resolved That Kingston City Council formally requests the support of neighbouring and partner municipalities across Southeastern Ontario in advocating to the Province of Ontario for the prioritization and full funding of the Kingston Health Sciences Centre Redevelopment Project; and

That Kingston City Council request supporting municipalities to write a motion of support to be sent to the Honourable Doug Ford, M.P.P., Premier of Ontario, the Honourable Sylvia Jones, M.P.P, Minister of Health, the Honourable Kinga Surma, M.P.P., Minister of Infrastructure, Deborah Richardson, Deputy Minister of Health, Michelle E. DiEmanuele, Ontario Secretary of the Cabinet, Ted Hsu, M.P.P., Kingston and the Islands, John Jordan, M.P.P., Lanark-Frontenac-Kingston, Ric Bresee, M.P.P., Hastings-Lennox and Addington and Steve Clark, M.P.P., Leeds-Grenville-Thousands Islands and Rideau Lakes, urging immediate advancement of the KHSC rebuild in the provincial capital plan; and That a copy of this motion be shared with the following municipal governments: Loyalist, South Frontenac, Greater Napanee, Frontenac Islands, Gananoque, Leeds & the Thousand Islands, Belleville, Quinte West, Prince Edward County, Brockville, Prescott, Smiths Falls, North Grenville and any other municipalities that rely on KHSC for specialized care."

19 Approval of Minutes

a) Resolution

Resolution No. [2026-01]-10

Moved by Councillor Morey

Seconded by Councillor Sleeth

That the minutes of the December 9, 2025 Council meeting be approved.

Carried

20 Approval of By-laws

a) Resolution

Resolution No. [2026-01]-11

Moved by Councillor Leonard

Seconded by Councillor Roberts

That By-law Number (1) be given third reading.

1. By-law 2026-01 - A By-Law to amend By-law 2003-75, as amended, to rezone land from Rural (RU) to Limited Service Residential – Waterfront – Special Provision (RLSW-150-H4) on a portion of lands described as Part of Lot 3, Concession 9, District of Loughborough: Estate of Everett Orser

Carried

21 Committee of the Whole "Closed Session"

a) Not applicable.

22 Confirmation By-law

a) Resolution

Resolution No. [2026-01]-12

Moved by Councillor Turcotte

Seconded by Deputy Mayor Pegrum

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That By-law 2026-02, being a by-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. [2026-01]-13

Moved by Councillor Morey

Seconded by Councillor Sleeth

That By-law 2026-02, being the confirmatory by-law, be given third reading, signed and sealed.

Carried

23 Date of Next Meeting

- a) The next Council meeting is scheduled for January 22, 2026 at 9:30 a.m.

24 Adjournment

- a) Resolution

Resolution No. [2026-01]-14

Moved by Councillor Roberts

Seconded by Councillor Ruttan

That the Council meeting of January 13, 2026 be adjourned at 8:06 p.m.

Carried

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Ron Vandewal, Mayor

James Thompson, Clerk

South Frontenac is a welcoming and thriving rural community